



Proposal Writing Series: Division of Research & Economic Development

Budget Development and Using Novelution

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Welcome!

- Karen Katrinak, Proposal Development Officer
Research & Sponsored Program Development
Karen.Katrinak@UND.edu
- Diane Hillebrand, Assistant Director
Research & Sponsored Program Development
Diane.Hillebrand@UND.edu





Budget Development

- Budget Development
- Budget Templates

Budget Development

- How do we work together?
- What comes first the aims or the budget?
- What expenses does the agency allow?
- What expenses are needed to complete the project?
 - Necessary and Reasonable
 - Allocable
 - Allowable
 - Consistently Treated
- Is there Cost Share or Match that affects the budget?
- What are Indirect Costs/Facilities & Administrative Costs?
 - How do they impact the budget?
- What is a Budget Justification?

Budget Templates

- RSPD Budget Tool
 - Categories and Lines in the General Ledger that expenses fall under
- SMHS Budget Tool
 - Includes the Salary Cap section



RSPD Budget Tool



SMHS Budget Tool

- [Forms and Templates | University of North Dakota \(und.edu\)](https://www.und.edu)





Novelution

- How to log into Novelution
 - <https://ERAC.UND.edu/login>
- Tips on Novelution
- Novelution updates

Novelution

<https://ERAC.UND.edu/login>



Tips on Novelution

- Don't forget about the left navigation – Panel Shortcuts
- During routing notes may be added
- Various Stages – proposal and award
- Timing is CRITICAL – proper review and best product

Novelution Updates

- Updates are constantly in progress
- Novelution is moving toward being a complete record
- Award Modifications will soon be processed through Novelution
- Award Additional Information requests
- Rebudget requests

Work in Progress

Questions and Thank you!

